

# ORDER FOR SUPPLIES OR SERVICES

PAGE 1 OF 2 PAGES

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 08/20/2007		2. CONTRACT NO. (If any) EP-W-07-071		6. SHIP TO:	
3. ORDER NO. 0001		4. REQUISITION/REFERENCE NO. PR-HQ-07-13022		a. NAME OF CONSIGNEE CAROLE L. COOK, TOPO	
5. ISSUING OFFICE (Address correspondence to) U.S. Environmental Protection Agency 6207J				b. STREET ADDRESS 1200 PENNSYLVANIA AVE, NW #207J	
7. TO:				c. CITY WASHINGTON	d. STATE DC
				e. ZIP CODE 20460	
a. NAME OF CONTRACTOR PERRIN QUARLES ASSOCIATES, INC.				f. SHIP VIA	
b. COMPANY NAME				8. TYPE OF ORDER	
c. STREET ADDRESS 675 PETER JEFFERSON PKWY, SUITE 200				<input type="checkbox"/> a. PURCHASE REFERENCE YOUR: Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet. If any, including delivery as indicated.	
d. CITY Charlottesville				<input checked="" type="checkbox"/> b. TASK - Except for billing instructions on the reverse, this task order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
e. STATE VA					
f. ZIP CODE 22911					
9. ACCOUNTING AND APPROPRIATION DATA See Attached				10. REQUISITIONING OFFICE Same as Block 6	

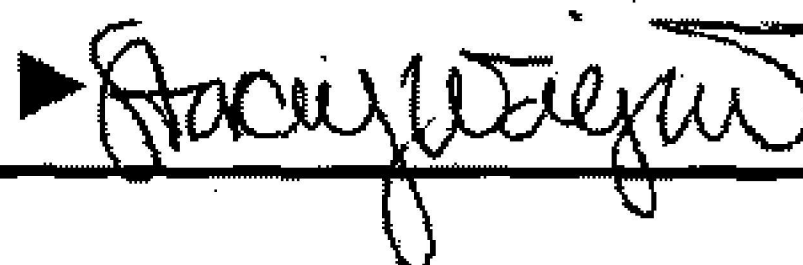
11. BUSINESS CLASSIFICATION (Check appropriate box(es))

<input checked="" type="checkbox"/> a. SMALL	<input type="checkbox"/> b. OTHER THAN SMALL	<input type="checkbox"/> c. DISADVANTAGED	<input type="checkbox"/> d. WOMEN OWNED
12. F.O.B. POINT Same as Block 6		14. GOVERNMENT B/L NO.	15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)
13. PLACE OF		16. DISCOUNT TERMS N/A	
a. INSPECTION Same as Block 6	b. ACCEPTANCE Same as Block 6		

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	Program Management					
18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		
21. MAIL INVOICE TO:						17(h). TOT. (Cont. pages)
a. NAME Environmental Protection Agency						
b. STREET ADDRESS (or P.O. Box) Research Triangle Park Financial Management Center (D143-02)						
c. CITY Research Triangle Park		d. STATE NC	e. ZIP CODE 27711	\$16,292.48		17(i). GRAND TOTAL

22. UNITED STATES OF AMERICA BY (Signature)



23. NAME (Typed)  
STACEY L. WOLEJKO

TITLE: CONTRACTING/ORDERING OFFICER

# Program Management

Contract: EP-W-07-071, Task Order: 0001

Lead PR Number: PR-HQ-07-13022

## Summary Information

Title: Program Management  
Period of Performance: From: 08/20/07  
To: 07/15/08  
Award Date:  
Total Funding: \$16,292.48

## Accounting/Appropriation Data

POP	DCN	BFYS	Appr.#	Org	Program Element	Site/ Project	Cost Org	Obj Class	Amount	P / C
Base	FC7424	07	B	58F1	105A46C	00000000		2505	\$16,292.48	C

## Funding Breakout

Acct.Info	Funding Category	Amount
FY2007 - FC7424	Cost Ceiling	\$16,292.48
Total:		\$16,292.48

## Procurement Management Roles

TASK ORDER PROJECT OFFICER:

U.S. E.P.A.  
Attn: CAROLE L. COOK  
1200 PENNSYLVANIA AVE, NW  
WASHINGTON, DC 20460

Mail Code: 6207J  
Phone Number: 202-343-9334  
Fax Number: 202-343-2342  
E-Mail Address: cook.carole@epa.gov

## Deliverable Items

SCHEDULE FOR LOCATION:

## Task Order Totals

Category	POP	Amount
Cost Ceiling	Base Pd.	\$16,292.48



# Statement of Work

Contract Number: TBD  
Task Order Number:  
Task Manager: Jeffrey Martin  
Task Order Title: Program Management

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## **I. BACKGROUND**

In response to mounting concern over the potential risks posed by global warming, the United Nations Framework Convention on Climate Change (UNFCCC) was negotiated in Rio de Janeiro at the United Nations Conference on Environment and Development (also referred to as the "Earth Summit") in June 1992. More than 150 nations, including the United States, signed the treaty, which entered into force less than two years later, on March 21, 1994. The UNFCCC treaty has now been ratified by more than 155 nations.

The United States was the fourth nation overall, and the first industrialized nation, to ratify this landmark accord. Under this treaty, the world's industrialized nations pledged to establish policies and measures that reduce emissions of GHG's, and to work towards the long-term objective of "avoiding dangerous interference with the climate system." The United States is strongly committed to addressing the challenge of climate change with cost-effective policies that are good both for the environment and the economy. As a result, the United States approach is focused on improving our understanding of the science of climate change; developing win-win partnerships with the private sector, states, localities, and non-governmental organizations; and working with the international community to reduce the risks of climate change.

This Statement of Work (SOW) supports EPA in implementing a wide variety of activities that are required to fulfill the mission of the Climate Change Division.

## **2. OBJECTIVES**

The objective of this task order is to maintain a monthly progress report and support an on-call Program Manager and open lines of communication.

## **3. SCOPE**

The work outlined under this Task Order is consistent with contract clause B.3, Program Management, and contract clause F.4, Monthly Progress Report.

## **4. SPECIFIC TASKS**

This task involves two main activities: 1) Preparation of the monthly progress report; and 2) Maintaining lines of communication, which involves conference calls, and maintaining on-call status for the Program Manager.


**Task 1. Maintenance of Monthly Progress Report** - Instructions for completion of the monthly progress report are referenced in Section F.4, Monthly Progress Report.

**Task 2. Maintaining Lines of Communication** - At the request of either the Government or the Contractor, meetings shall be held to discuss the overall progress on the contract. These discussions shall normally be conducted via conference call. However, the Government reserves the right to hold some meetings in Washington, D.C.

The contractor shall maintain the capability to respond to requests for information from the Government concerning issues of contract management, i.e., overall progress on the contract, trouble-shooting, and other contract-level issues. General issues will be discussed during the regularly scheduled conference calls, but under certain circumstances, there may be an urgent need to address specific issues or to provide non-routine type information.

**2. PERIOD OF PERFORMANCE**

The period of performance for this Task Order shall be from the date of award to 365 days later.

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE		PAGE OF PAGES 1   2	
2. AMENDMENT/MODIFICATION NO. 0001		3. EFFECTIVE DATE See Block 16C		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (if applicable)	
6. ISSUED BY U.S. Environmental Protection Agency Administrative Contract Service Center (3803R) 1200 Pennsylvania Avenue, N.W. Washington, DC 20460		7. ADMINISTERED BY (if other than item 6)		CODE			
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)  PERRIN QUARLES ASSOCIATES, INC. 675 PETER JEFFERSON PKWY, SUITE 200  Charlottesville, VA 22911				(✓)		9A. AMENDMENT OF SOLICITATION NO.	
						9B. DATED (SEE ITEM 11)	
				/		10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-07-071 TO# 1	
						10B. DATED (SEE ITEM 13) 08/20/07	
CODE FACILITY CODE							
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of offers <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (if required) N/A							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
(✓)		A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A					
X		B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in pricing office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).					
		C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:					
		D. OTHER (Specify type of modification and authority)					
E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible) The purpose of this modification is to issue a no-cost extension to the period of performance of this task order to 30 November 2008, and to add Michael Litwack as the alternate COR. All other terms and conditions remain unchanged.							
Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				15A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)			
				DEBRA A. MILLER			
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED		15B. UNITED STATES OF AMERICA		15C. DATE SIGNED	
(Signature of person authorized to sign)						7-15-08	
				(Signature of Contracting Officer)			
NSN 7540-01-152-8070 PREVIOUS EDITION UNUSABLE				30-105		STANDARD FORM 30 (REV 10-83) Prescribed by GSA FAR (48 CFR) 52.243	

## Program Management

Contract: EP-W-07-071, Task Order: 0001, Mod: 0001

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### Summary Information

Title: Program Management  
Period of Performance: From: 08/20/07  
To: 11/30/08  
Award Date: 08/20/07  
Total Funding: \$16,292.48

### Funding Breakout

Acct.Info	Funding Category	Amount
FY2007 - FC7424	Cost Ceiling	\$16,292.48
Total:		\$16,292.48

[M] - Modified  
[A] - Added

### Procurement Management Roles

*The following item(s) have been added:*

ALTERNATE TASK ORDER PROJECT OFFICER:

U.S. E.P.A.  
Attn: MICHAEL M. LITWACK  
1200 PENNSYLVANIA AVE, NW  
WASHINGTON, DC 20460

Mail Code: 6207J  
Phone Number: 202-343-9925  
Fax Number: 202-343-2290  
E-Mail Address: litwack.michael@epa.gov

### TO Classification

*The following changes have occurred:*

The Anticipated Expiration Date has changed from 07/15/08 to 11/30/08. This change is subject to the availability of funds.

The Working POP has changed from Base Period to Option Period 1.



<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		1. CONTRACT ID CODE	PAGE OF PAGES 1 2
2. AMENDMENT/MODIFICATION NO. 0002	3. EFFECTIVE DATE See Block 16C	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (if applicable)
6. ISSUED BY U.S. Environmental Protection Agency Administrative Contract Service Center (3803R) 1200 Pennsylvania Avenue, N.W. Washington, DC 20460		7. ADMINISTERED BY (if other than item 6) CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)  PERRIN QUARLES ASSOCIATES, INC. 652 PETER JEFFERSON PKWY, SUITE 300  Charlottesville, VA 22911		9A. AMENDMENT OF SOLICITATION NO.  9B. DATED (SEE ITEM 11)  10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-07-071 TO# 1 10B. DATED (SEE ITEM 13) 08/20/07	
CODE FACILITY CODE			

# 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:  
(a) By completing items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (if required)  
N/A

# 13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

<input checked="" type="checkbox"/>	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A
<input checked="" type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(d).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input type="checkbox"/>	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☒ is not, ☐ is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this modification is to issue a no-cost extension to the period of performance for this task order to 30 November 2009. All other terms and conditions remain unchanged.

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) FAYE SAS	
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  (Signature of Contracting Officer)	16C. DATE SIGNED 19 Nov 08

NSN 7540-01-152-8070  
PREVIOUS EDITION UNUSABLE

30-105

STANDARD FORM 30 (REV 10-93)  
Prescribed by GSA  
FAR (48 CFR) 52.243

(F)

## Program Management

Contract: EP-W-07-071, Task Order: 0001, Mod: 0002

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### Summary Information

Title: Program Management  
Period of Performance: From: 08/20/07  
To: 11/30/09  
Award Date: 08/20/07  
Total Funding: \$16,292.48

### Funding Breakout

Acct.Info	Funding Category	Amount
-----		
FY2007 - FC7424	Cost Ceiling	\$16,292.48
-----		
	Total:	\$16,292.48

[M] - Modified  
[A] - Added

### TO Classification

*The following changes have occurred:*

The Anticipated Expiration Date has changed from 11/30/08 to 11/30/09. This change is subject to the availability of funds.

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		1. CONTRACT ID CODE	PAGE OF PAGES 1 OF 2
2. AMENDMENT/MODIFICATION NO. 0003	3. EFFECTIVE DATE 05/15/09	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (if applicable)
6. ISSUED BY U.S. Environmental Protection Agency Administrative Contract Service Center (3803R) 1200 Pennsylvania Avenue, N.W. Washington, DC 20460	CODE	7. ADMINISTERED BY (if other than item 6)	CODE
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)  PERRIN QUARLES ASSOCIATES, INC. 652 PETER JEFFERSON PKWY, SUITE 300  Charlottesville, VA 22911		(✓)	9A. AMENDMENT OF SOLICITATION NO.  9B. DATED (SEE ITEM 11)  10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-07-071 TO# 1 10B. DATED (SEE ITEM 11) 08/20/07
CODE	FACILITY CODE		

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

☐ The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of offers ☐ is extended, ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:  
(a) By completing items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

**12. ACCOUNTING AND APPROPRIATION DATA (if required)**

N/A

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(✓)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A
X	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☒ is not, ☐ is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

**14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)**

The purpose of this modification is to add Jeffrey Martin as the Task Order Project Officer (TOPO) and remove Carole Cook. The completion date has been changed to July 15, 2009 from November 30, 2009.

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	15B. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)
	FAYE SAS
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED
(Signature of person authorized to sign)	16B. UNITED STATES OF AMERICA
	(Signature of Contracting Officer)
	16C. DATE SIGNED
	15 May 09

NSN 7540-01-152-8070  
PREVIOUS EDITION UNUSABLE

30-105

STANDARD FORM 30 (REV 10-83)  
Prescribed by GSA  
FAR (48 CFR) 52.243

# Program Management

Contract: EP-W-07-071, Task Order: 0001, Mod: 0003

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## Summary Information

Title: Program Management  
Period of Performance: From: 08/20/07  
To: 07/15/09  
Award Date: 08/20/07  
Total Funding: \$16,292.48

## Funding Breakout

Acct. Info	Funding Category	Amount
-----		
FY2007 - FC7424	Cost Ceiling	\$16,292.48
-----		
Total:		\$16,292.48

[M] - Modified  
[A] - Added

## TO Classification

*The following changes have occurred:*

The Anticipated Expiration Date has changed from 11/30/09 to 07/15/09.



<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		1. CONTRACT ID CODE	PAGE OF PAGES 1   2
2. AMENDMENT/MODIFICATION NO. <b>0004</b>		3. EFFECTIVE DATE <b>See Block 16C</b>	4. REQUISITION/PURCHASE REQ. NO.
6. ISSUED BY <b>U.S. Environmental Protection Agency Administrative Contract Service Center (3803R) 1200 Pennsylvania Avenue, N.W. Washington, DC 20460</b>		7. ADMINISTERED BY (If other than Item 6) CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)  <b>PERRIN QUARLES ASSOCIATES, INC. 652 PETER JEFFERSON PKWY, SUITE 300  Charlottesville, VA 22911</b>		<input checked="" type="checkbox"/>	9A. AMENDMENT OF SOLICITATION NO.
			9B. DATED (SEE ITEM 11)
		<input checked="" type="checkbox"/>	10A. MODIFICATION OF CONTRACT/ORDER NO. <b>EP-W-07-071 TO# 1</b>
			10B. DATED (SEE ITEM 11) <b>08/20/07</b>
CODE FACILITY CODE			
<b>11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS</b>			
<p><input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of offers <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended.</p> <p>Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:  (a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.</p>			
12. ACCOUNTING AND APPROPRIATION DATA (If required) <b>N/A</b>			
<b>13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.</b>			
<input checked="" type="checkbox"/>	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A		
<input checked="" type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).		
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:		
	D. OTHER (Specify type of modification and authority)		
E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.			
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible) <b>The purpose of this modification is to issue a no cost extension to the period of performance of this task order to 30 November 2009. All other terms and conditions remain unchanged.</b>			
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.			
15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
		<b>FAYE SAS</b>	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
 <i>(Signature of person authorized to sign)</i>		<i>Faye Sas</i> <i>(Signature of Contracting Officer)</i>	<b>15 July 09</b>

## Program Management

Contract: EP-W-07-071, Task Order: 0001, Mod: 0004

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### Summary Information

Title: Program Management  
Period of Performance: From: 08/20/07  
To: 11/30/09  
Award Date: 08/20/07  
Total Funding: \$16,292.48

### Funding Breakout

Acct.Info	Funding Category	Amount
FY2007 - FC7424	Cost Ceiling	\$16,292.48
Total:		\$16,292.48

[M] - Modified  
[A] - Added

### Procurement Management Roles

*The following item(s) have been added:*

TASK ORDER PROJECT OFFICER:

U.S. E.P.A.  
Attn: JEFFREY D. MARTIN  
1200 PENNSYLVANIA AVE, NW  
WASHINGTON, DC 20460

Mail Code: 6207J  
Phone Number: 202-343-9724  
Fax Number: 202-564-1204  
E-Mail Address: martin.jeffrey@epa.gov

### TO Classification

*The following changes have occurred:*

The Anticipated Expiration Date has changed from 07/15/09 to 11/30/09.

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		1. CONTRACT ID CODE	PAGE OF PAGES 1 2
2. AMENDMENT/MODIFICATION NO. <b>0005</b>	3. EFFECTIVE DATE <b>See Block 16C</b>	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
6. ISSUED BY <b>U.S. Environmental Protection Agency Administrative Contract Service Center (3803R) 1200 Pennsylvania Avenue, N.W. Washington, DC 20460</b>	CODE	7. ADMINISTERED BY (If other than item 6)	CODE
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)  <b>PERRIN QUARLES ASSOCIATES, INC. 652 PETER JEFFERSON PKWY, SUITE 300  Charlottesville, VA 22911</b>		(✓)	9A. AMENDMENT OF SOLICITATION NO.  9B. DATED (SEE ITEM 11)
CODE FACILITY CODE		(✓)	10A. MODIFICATION OF CONTRACT/ORDER NO. <b>EP-W-07-071 TO# 1</b> 10B. DATED (SEE ITEM 11) <b>08/20/07</b>

# 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

[ ] The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers [ ] is extended, [ ] is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

## 12. ACCOUNTING AND APPROPRIATION DATA (If required)

See the section, Accounting/Appropriation Data, in the attachment on Page 2.

## 13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14


(✓)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor [X] is not, [ ] is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

## 14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this modification is to de-obligate the remaining funding in the amount of \$8,733.89 under DCN FC7424, and to close out this task order.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) <b>FAYE SAS</b>	
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  (Signature of Contracting Officer)	16C. DATE SIGNED <b>04 Feb 10</b>

NSN 7540-01-152-8070

PREVIOUS EDITION UNUSABLE

30-105

STANDARD FORM 30 (REV 10-83)

Prescribed by GSA  
FAR (48 CFR) 52.243

(K)

# Program Management

Contract: EP-W-07-071, Task Order: 0001, Mod: 0005

## Summary Information

Title: Program Management  
Period of Performance: From: 08/20/07  
To: 11/30/09  
Award Date: 08/20/07  
Total Funding: \$7,558.59

## Accounting/Appropriation Data

The following item(s) have been added:

POP	DCN	BFYS	Fund	Org	PRC	Site/ Project	Cost Org	Obj Class	Amount	P / C
Base	FC7424	07	B	58F1	105A46C	00000000		2505	(\$8,733.89)	

## Funding Breakout

Acct. Info	Funding Category	Amount
FY2007 - FC7424	[M] Cost Ceiling	\$7,558.59
Total:		\$7,558.59

[M] - Modified  
[A] - Added

## TO Totals

The following item(s) have been modified:

Category	POP	From	By	To
Cost Ceiling	Base Pd.	\$16,292.48	(\$8,733.89)	\$7,558.59

## TO Classification

The following changes have occurred:

The Task Order Ceiling has changed from \$16,292.48 to \$7,558.59.